YLD Business Meeting Agenda  
*Friday, February 28, 2020*

I. Welcome and Introductions  
Chair Menichini called the Business Meeting to order at 11:00 a.m. at the Hotel Hershey. She welcomed those attending in person and requested the telephone participants to confirm their attendance by email to Maria Engles.

Handouts include the agenda, zone reports, and council contact list.

PBA President Anne John greeted the YLD and thanked for their leadership in the Association.

II. Adoption of the Minutes  
([https://www.pabar.org/site/For-Lawyers/Young-Lawyers-Division/Meetings-and-Events/Meeting-Minutes](https://www.pabar.org/site/For-Lawyers/Young-Lawyers-Division/Meetings-and-Events/Meeting-Minutes))

   MOTION TO APPROVE THE MINUTES OF NOVEMBER 2019  
   BY JEN GALLOWAY  
   SECONDED BY PAUL EDGER  
   MOTION CARRIED UNANIMOUSLY

III. Executive Council Reports

   a. Treasurer (Chris Michelone)  
      The Young Lawyer Division has sufficient funds. Treasurer Michelone thanked zone chairs who have hosted caravans and encouraged all to schedule before May 2020.

   b. YLD Division Delegate Report (Paul Edger)  
      YLD Division Delegate Edger reported that the next House of Delegates meeting will be held in May.

      Governors acted in lieu of the House to amend criminal rules regarding evidence and unauthorized practice of law to oppose ABA Legal Zoom initiative.

   c. ABA Delegate (Kyle Perdue)  
      ABA Delegate Perdue was not in attendance and did not submit a report.
d. Chair Elect (Colin O’Boyle)
Focused on planning the Summer Summit at the Nittany Lion Inn in July 2020. Funding sources are available for interested young lawyer members. Chair Elect O’Boyle encourages attendance and is soliciting ideas for CLE and discussion topics.

Chair Elect requested YLD members to become more involved by joining YLD Council or Leadership as he considers appointments for his term as Chair.

e. Chair Report (Jen Menichini)

Welcomed new council members for Zone 4, Taylor Mulholland and the At Large Chair to the Law Schools, Jennifer Whitehurst.

IV. Zone Reports
Zone Reports are included as a handout.

V. YLD Projects
(https://www.pabar.org/site/For-Lawyers/Young-Lawyers-Division/Projects-and-Programs)

a. Committee and Section Liaisons (Sharon Barney)

b. Project Linus Blanket Drive (Melissa Merchant-Calvert)
   In November 2019, three organizations received donations of blankets and blanket making materials. The project is becoming engrained as a charitable event of the YLD.

c. E-Mentorship Program (Alaina Koltash)
   On the second year of the program, we have 55 matches.

d. Law School Update
   Scholarship information has been sent to the law schools.

e. Law School Representatives
   Cindy Tsuei from Penn State Law emphasized the importance of getting law students involved prior to graduation.

f. Statewide Mock Trial Program (Jon Koltash and Jen Menichini)
   i. Interested in helping now or in the future?
      (a) Website: https://www.pabar.org/site/For-the-Public/Mock-Trial-Competition
      (b) Jonathan Koltash (jonathan.koltash@gmail.com)
      (c) Jennifer Menichini (jm@joycearmody.com)
      (d) Maria Engles (maria.engles@pabar.org)

Mock Trial competition is active in regional competition. Statewide final competition held in Harrisburg in March is soliciting lawyer volunteers to serve as jurors for the trials.

David Trevaskis acknowledged that mock trial graduates are now active in the Pennsylvania Bar Association and leadership roles in many professions.
g. Wills for Heroes
   i. Website: https://www.pabar.org/site/For-Public/Wills-for-Heroes
   ii. Facebook: https://www.facebook.com/WFHPA/
   iii. To learn about the program, sign up to volunteer, or to see the schedule of events throughout the year please visit the YLD’s Wills for Heroes page
   iv. Want to bring the program to your County? For more details, please contact Maria Engles (maria.engles@pabar.org)

     Wills for Heroes is the largest pro bono project for the PBA and have reached 13,000 first responders. David Trevakis is pulling together leadership to discuss turnover of coordinators. Looking for lawyers to help with drafting and reviewing.

h. At Issue
   i. The next issue is going out next week
   ii. Always looking for submissions
   iii. Contact: Mark Kovalcin at (kovalcin.mark@gmail.com) or Maria Engles (maria.engles@pabar.org)

VI. YLD Awards

a. Liberty Bell and Michael K Smith – given at the Annual Meeting in May
   i. YLD Liberty Bell Award Criteria
      1. The PBA/YLD presents the Liberty Bell Award to a non-lawyer for his/her outstanding community service and for promoting the “blessing of liberty” guaranteed by our Constitution. Service meriting nomination for the Liberty Bell Award includes:
         a. Promoting a better understanding of our form of government and especially the Bill of Rights;
         b. Encouraging greater respect for the law and the courts;
         c. Creating a deeper awareness of individual responsibility so that citizens recognize their duties as well as their rights;
         d. Contributing to the effective functioning of our government; and
         e. Encouraging a better understanding and appreciation of the rule of law.
   
   ii. YLD Michael K Smith Excellence Award Criteria
      1. The PBA/YLD presents the Michael K. Smith Excellence in Service Award to a Pennsylvania young lawyer who through his exemplary personal and professional conduct reminded lawyers of their professional responsibilities. This award is very dear to the hearts of those of us who worked in the YLD with Michael Smith. Again, please keep this award in mind as well as your responsibility to make nominations during the year so that the best possible candidate can be chosen.
VII. Nomination of Officers
   a. The PBA Young Lawyers Division’s Nominating Chair is accepting applications from
      YLD members interested in seeking nominations to run as candidates for the division’s
      2020-2021 Chair-Elect, Secretary, Treasurer and ABA Representative positions. The
      terms for those elected will begin at the conclusion of the 2020 Annual Meeting (May 6-
      7, at the Philadelphia 201 Hotel, Philadelphia, PA).

      If you are interested in being nominated by the Nominating Committee under Article IV,
      Section 2, of the by-laws, please submit your qualifications and a brief biographical
      sketch by March 8, 2020 to Alaina Koltash at akoltash@gmail.com.

      If you wish to be nominated by petition under Article IV, Section 4 of the by-laws, please
      send your materials with a petition signed by at least 15 members of the YLD by April 7,
      2020 to akoltash@gmail.com.

      Send a copy of all materials to Maria Engles, YLD Coordinator at
      maria.engles@pabar.org.

      The YLD by-laws can be found on the PBA/YLD website,

      Alaina Koltash can be reached at 814.573.4012 to answer any questions you may have
      regarding the election process.

VIII. Possible amendments to Bylaws
   a. Chair-Elect position
      Chair Menichini on behalf of YLD leadership is requesting to hold the election of
      the YLD Officers sooner, rather than taking office immediately after the election
      in May. For example, the Chair Elect would have more notice before taking the
      position and immediately joining the PBA Board of Governors. To make the
      changes, the YLD bylaws would need to be amended. Chair Menichini is
      proposing that the election be held at the November Committee Section Day.
      Discussion was held whether the YLD business meeting at the February
      Conference of County Bar Leaders would be more suitable with better
      attendance.

   b. Attendance at meetings
      Discussion was held to amend the bylaws to allow removal of an Officer, YLD
      Council member or other representative for failure to attend and/or participate.

IX. Bar Leadership Institute

   Chair Menichini welcomed the BLI attendees.

X. Reports and Recommendations

   Reports and recommendations were circulated to YLD members. Chair Menichini solicited
   any comments or concerns that she could address with the PBA leadership.


   b. PBA Minority Bar Committee Recommendation
c. PBA Judicial Administration Committee Recommendation

XI. Upcoming Events
(https://www.pabar.org/site/For-Lawyers/Young-Lawyers-Division/Meetings-and-Events)
These events, plus Social Events (none currently schedule though) are posted on our website

a. March 26, 2020
   i. Committee Section Day at Radisson in Camp Hill
      1. No YLD Business Meeting

b. March 27-28, 2020
   i. Mock Trial State Championship
   ii. Dauphin County Courthouse – Harrisburg, PA

c. May 6-8, 2020
   i. PBA Annual Meeting
   ii. Sheraton Philadelphia – City Center Hotel - Philadelphia, PA
      1. PBA Awards luncheon – Passing of the Gavel, Michael K Smith Award
         and Liberty Bell Award recipients – Wednesday, May 6 @ 12:30pm
      2. YLD Business Meeting and Nominations of the new Officers –
         Thursday, May 7 @ 4pm

d. July 22-24, 2020
   i. PBA Young Lawyers Summer Summit – YLD Business Meeting will occur
   ii. The Nittany Lion Inn – State College, PA

XII. Social Media
a. Website: https://www.pabar.org/site/For-Lawyers/Young-Lawyers-Division or
   www.pabar.org → For Lawyers → Young Lawyers Division
b. Facebook – PBA Young Lawyers Division

XIII. Old Business

XIV. New Business

XV. Adjournment

MOTION TO ADJOURN BY SCHAWNNE KILGUS
SECONDED BY ALAINA KOLTASH
MOTION CARRIED UNANIMOUSLY