



**Pennsylvania Bar Association
Commission on Women in the Profession
Full Commission Meeting & Program
Tuesday, January 8, 2019 at Noon**

A lunch meeting of the entire commission has been scheduled for **Tuesday, January 8, 2019 starting at 12:00** (noon). A short business meeting will kick-off the event with updates on activities from the various subcommittees. Following those reports, the Promotion of Women Committee has arranged a presentation by Jessica Mazzeo of Griesing Law, LLC which will focus on how women can take charge of their own careers, whether they belong to a large or small firm or whether they are considering striking out on their own. Jessica is a co-founder and Chief Operating Officer of Griesing Law, LLC, a full service business law firm headquartered in Philadelphia, PA. Jessica focuses on overseeing and implementing all of the Firm's business operations while establishing policies that promote and retain the Firm's culture and strategic vision. In addition to her role at the Firm, Jessica is co-founder of Bossible, a company that focuses on business and professional development for individuals and small businesses. Jessica writes a quarterly column for *The Legal Intelligencer* on issues surrounding law firm management.

Arrangements have been made at three regional sites for members to gather and participate in the meeting. Lunch will be provided at 11:30 a.m. for those members participating in-person at one of the regional sites. The locations are listed below:

Harrisburg PBA Headquarters | 100 South Street | Harrisburg, PA 17108

Philadelphia PBI | The CLE Conference Center | 100 Penn Square East, 10th Floor, Suite 1010 | Philadelphia, PA 19107

Pittsburgh PBA Western Pennsylvania Office/PBI Professional Development Conference Center | Heinz 57 Building | 339 6th Avenue, Suite 760 | Pittsburgh, PA 15222

Members who are unable to attend in-person at one of the locations will be able to participate via teleconference or, new this year, via Zoom video-conferencing. Directions on how to access the meeting via telephone conference call or via video-conference will be sent approximately one week prior to the meeting.

We ask that you reply with your attendance plans by completing and **returning the attached response form by Wednesday, January 2, 2019**. Your response is important so that we are able to provide an attendance list to security and an accurate meal count at each site. An agenda will be distributed closer to the date.

If you have any questions please feel free to contact Ursula Marks at PBA at Ursula.Marks@pabar.org or by phone at: 1-800-932-0311, ext. 2206.

Thank you,
Andrea Tuominen & Renee Mattei Myers
Co-Chairs
PBA Commission on Women in the Profession

RESPONSE FORM

**Pennsylvania Bar Association
Commission on Women in the Profession
Full Commission Meeting
Tuesday, January 8, 2019 at Noon**

NAME (please type or print)

ATTY I.D. #

Email Address

Please indicate your plans for participating in this meeting by checking the appropriate box below.

- Yes, I will attend the meeting and lunch in-person at the Harrisburg location.
PBA Headquarters, Maclay Mansion, 100 South Street, Harrisburg, PA 17108
- Yes, I will attend the meeting and lunch in-person at the Philadelphia location.
**PBI CLE Conference Center, 100 Penn Square East, 10th Floor, Suite 1010
Philadelphia, PA 19107**
- Yes, I will attend the meeting and lunch in-person at the Pittsburgh location.
**PBA Western Pennsylvania Office/PBI Professional Development Conference
Center | Heinz 57 Building | 339 6th Avenue, Suite 760 | Pittsburgh, PA 15222**
- I will not attend in-person but will participate via video/teleconference. Dial-in instructions will be provided closer to the meeting.

PLEASE RETURN THE COMPLETED FORM BY: January 2, 2019, TO:

Ursula.marks@pabar.org