

Dear Bar Leader:

On behalf of the PBA Leadership Recruitment & Development Committee, I am delighted to invite you to attend a wonderful program we have developed. The Leadership Training Institute will be held on PBA Committee and Section Day, Thursday, December 3, 2009, at the Holiday Inn East in Harrisburg, PA. We also encourage you to convey this invitation to anyone you think would be interested in leadership opportunities in the PBA. Attendance is free but registration with Sandra Graver, PBA Governance Manager, is required; you may complete the attached registration form to register. You may also contact Ms. Graver with any questions at 800-932-0311, ext.2221.

The program is three hours in length, although we welcome you to join us for any portion of the program. The morning session will address recruitment and the afternoon session will address leadership development. All members of PBA who have a desire to further the organization's goals should be invited to participate in the program.

Our panels will be as follows:

Morning Session: Recruitment 10:30 a.m. to noon

1. The importance of involvement in PBA
2. The need for diversity in leadership
3. Opportunities for relationship building
 - a. Opportunities to make a substantive contribution to PBA
 - b. Opportunities for career building
 - c. Developing relationships in PBA
4. Relationship of PBA to local bar association
5. Possible impediments to leadership
6. Questions and Answers

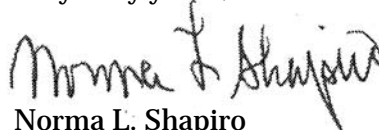
Lunch 12:30 p.m. - 1:30 p.m.

Afternoon Session: Development: 1:30 p.m. to 3:00 p.m.

1. PBA governing structure
2. Leadership positions in PBA
3. How to become a leader in PBA
4. Qualities of a leader
5. Core functions of leadership
6. Developing leadership skills
7. Questions and Answers

We hope you will reserve this time on your calendar now and attend as much of this important program as possible.

Very truly yours,



Norma L. Shapiro
Committee Chair

**PENNSYLVANIA BAR ASSOCIATION
COMMITTEE & SECTION DAY**

**PBA Leadership Training Institute
Holiday Inn Harrisburg East
Harrisburg, PA**

Thursday, December 3, 2009 – 10:30 a.m. to 12:00 p.m. & 1:30 p.m. to 3:00 p.m.

Please indicate your plans for participating in this meeting and the buffet lunch being provided by checking the appropriate boxes below.

_____ Yes, I will attend the Leadership Training Institute

_____ Yes, I will attend the Committee & Section Day lunch

_____ *Please check here if you are disabled and require special services.
Attach a written description of your needs.*

NAME (please type or print)

ATTORNEY I.D. #

EMAIL ADDRESS

PLEASE RETURN THE COMPLETED FORM BY NOVEMBER 16, 2009 TO:

Sandra.graver@pabar.org

or

**Pennsylvania Bar Association
100 South Street
Harrisburg, PA 17101
FAX: 717-221-8739**