

Online Registration with Payment Instructions

(Please read this document prior to proceeding with registration/payment)

Welcome to the online registration with prepayment section of the PBA County Bar Services website. We have updated our services by linking our registration and payment pages allowing you to register and pay for attendance to an Avoiding Legal Malpractice Seminar quickly and easily. Since this process is new, we have a few helpful hints.

Single Attorney Registration/Payment:

1. After reading these instructions click the Continue button to proceed. This will take you to the entire list of seminars available at this time.
2. Click on the County Seminar you would like to register to attend. Please note there may be counties that have two seminars. Please be sure to click on the County Seminar with the time you are planning on attending. When doing so, you will be redirected to the PBA Store section of our website.
3. Enter your PA Supreme Court ID number in the available field and click the Submit button. This will preload your information into the PBA Store system. This page confirms the seminar you would like to attend
4. Click the Proceed to Checkout button. This page is the PBA Store registration page. If you have used our store before you can log in, confirm and complete any necessary fields and proceed as usual. If you are **new to the PBA Store**, please log in as a new user and complete all necessary fields.
5. Click the Continue button. This will redirect you again to the order confirmation page. Click the Order Now button. Enter your credit card payment information. Click the Continue button to proceed through the credit card payment process as instructed.

Multiple Attorney Registration/Payment:

- If you are registering more than one attorney and have a PBA Unit County Coupon for each attorney, you will need to register each attorney separately using the instructions 1 – 5 above.
 - If you are registering more than one attorney and have no PBA Unit County Coupons for the seminar and are paying with one credit card continue with the following instructions.
1. Follow instructions 1 – 3 above
 2. Enter the total number of attorneys in the Quantity field.
 3. Click the Recalculate button then follow instruction 4 above
 4. At the bottom of the log in page there is an Order Comments and Special Requests field, please add each additional attorney's name and Supreme Court ID number in the box. Then follow instruction 5 above.

If you have any special needs, please indicate your request in the Order Comments and Special Requests box.

Thank you very much for registering and prepaying for an upcoming Avoiding Legal Malpractice Seminar.

[Continue](#)