

The Standing Committees

Report Card Committee:

The Report Card Committee shall, on an annual basis, benchmark the status of women within the PBA and the Commonwealth, including but not limited to judicial, legislative and political office and other organizations appointments, the results of which shall form the basis for the award to a law firm that treats women with fairness. The Report Card Committee shall report at least twice a year to the Executive Council concerning its work.

Annual Conference Committee:

The Annual Conference committee shall plan an Annual conference and shall propose programs for said conference consistent with and in furtherance of the Commission's mission. All program proposals shall be submitted for prior approval by the Executive Council. Upon approval, the committee shall manage all affairs related to the Conference, including but not limited to, fundraising activities. All proposed fundraising plans shall be submitted for prior approval by the Executive Council.

Awards Committee:

The Awards Committee shall, consistent with and in furtherance of the Commission's mission, solicit, consider and recommend nominees for awards within the profession and general communities. All such recommendations are to be submitted to the Executive council for its consideration and approval. Specifically, the Awards Committee shall, according to criteria established by the Commission, solicit nominees for the Anne X. Alpern Award and the Lynette Norton Award and shall recommend and award recipient for each Award to the Executive Council for its consideration and approval.

Communications Committee:

The Communications Committee shall plan, implement and oversee the public relations activities of the Commission, including but not limited to, placing articles and information about the Commission and its activities in the media and in publications of the PBA. The Communications Committee shall implement said activities only with the prior approval of the Executive Council. The Executive Council, in consultation with the Commission, may in its discretion appoint the following subcommittees: Newsletter; Networking Directory; List Serv; and Web Site.

Promotion of Women Committee:

The Promotion of Women Committee shall, consistent with and in furtherance of the mission of the Commission, consider matters and engage in activities related to the overall status of women in the legal profession. The Promotion of Women Committee shall implement any activity only with the prior approval of the Executive Council. The Executive Council, in consultation with the Committee, may, in its discretion, appoint the following subcommittees: Professional/Personal Leadership

Development/Business Development; Women in Leadership; PA/Local Bar Associations; Elected and Appointed Judicial and Political Positions; and Mentoring Program.

Membership Committee:

The Membership Committee shall be responsible for making recommendations for appointments to the Commission. In making such recommendation, the Membership Committee shall identify persons who have demonstrated their commitment to the mission of the Commission and shall give appropriate consideration to the goal of diversity within the membership of the Commission and the PBA. the Committee shall makes its recommendations to the Executive Council.

Governance Committee:

The Governance Committee shall consider matters, and make recommendations to the Executive Council, related to the governance, including the policies, operating procedures and other procedures, of the Commission, the Executive Council, the Committees and subcommittees, and ad hoc Committees. The Governance Committee shall be responsible for keeping accurate records of said policies and procedures in a form readily usable by the Executive Council and other interested person.

Nominations Committee:

The Nominations Committee shall make recommendations respecting the appointment of the Chair or Co-Chairs of the Commission (and Vice-Chair or Co-Vice Chairs as the case may be). This recommendation is to be submitted to the Executive council for approval. The process by which the Nominations Committee makes such recommendations shall include a timely call for nominations and a process of active recruitment.

The Nominations Committee is also authorized to make recommendations concerning the appointment of the Secretary-Treasurer and the Chairs of the Committees. These recommendations are to be submitted to the Chair of the Co-Chairs and the Executive Council for its information and recommendation.

Retreat Committee:

The Retreat Committee shall plan an annual Retreat and shall propose programs for said Retreat consistent with and in furtherance of the Commission's mission. All program proposals shall be submitted for prior approval by the Executive Council. Upon approval, the Committee shall manage all affairs related to the Retreat, including but not limited to, fundraising activities, if any. All proposed fundraising plans shall be submitted for prior approval by the Executive Council.

Quality of Life Committee:

The Quality of Life Committee shall consider matters relating to gender equity and flexibility within the workplace. The Executive Council, in consultation with the Committee, may, in its discretion, appoint the following subcommittees: Resource and Clearinghouse of Available Programs; and Alternative Work Schedules.

Mentoring Committee:

This Committee established and oversees the WIP Mentoring Program, which provides one-on-one matching to provide support and guidance to new women lawyers on career development, leadership, networking and work-life balance. The program focuses on the individual needs of new lawyers by establishing for them a meaningful partnership with an established practitioner. For mentors, it offers the opportunity to provide support and encouragement to new lawyers and future leader of the WIP and the profession.

Legislative Committee:

The Committee shall provide regular updates to the Commission on Federal, State and local bills and laws that impact women and issues of interest to women. This committee may work in consultation with the PBA Legislative staff. The Committee will also research appropriate bills, resolutions and other proposals of interest to the Commission. This committee shall be responsible for drafting any necessary Commission resolutions.

Midyear Committee:

The Midyear Committee shall organize and schedule the Midyear Meeting held every spring in Philadelphia, Pittsburgh, and Mechanicsburg. The Committee shall propose themes for said Meeting consistent with and in furtherance of the Commission's mission. All Meeting proposals shall be submitted for prior approval by the Executive Council. Upon approval, the Committee shall manage all affairs related to the Meeting.

Public Service Committee:

This Committee promotes and provides service opportunities for WIP members and identifies and provides support for programs that enhance the health, well-being and power of women in our membership, our communities and our world. Task force activities have included participation in the Susan G. Koman Race for the Cure, food drives to benefit food banks and clothing drives for the Dress for Success organization.

Diversity Committee:

The Diversity Committee works to create a culture within the WIP and the PBA that effectively values diversity and fosters inclusion. The Diversity Committee aims to promote the full and equal participation of women of all backgrounds in the WIP, the PBA, the legal profession and the justice system in general. In order to achieve this mission, the Diversity Committee will engage in proactive outreach to encourage women of all backgrounds to join the WIP, encourage (recruit, retain and engage) women of all backgrounds to participate fully in the WIP and the PBA, and assist women of all backgrounds to develop as leaders within the WIP, the PBA, the legal profession and the justice system.